

Minutes of Board meeting in public

1st December 2021

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Held via Microsoft Teams
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Present:	Vanessa Barrett	VB	Chair
	David Voysey	DV	
	David Beechey	DB	
	Anne Wignall	ALW	
	Terry Harte	TH	
	Bob Welch	BW	
	Lynn Cawley	LC	
	Steve Price	SP	
Member of the Public:	Mark Lacey		
Apologies:	Dee Walker	DW	
Minutes:	Patricia MacInnes (Via recording)	PM	

1. Welcome, Introduction & apologies

VB welcomed people present and a special welcome was offered to member of the Public present at the session.

2. Declarations of Interest

No new declaration of interest

3. Healthwatch Shropshire AGM

See separate set of minutes

4. Board Meeting in Public held on 01st September 2021

Previous minutes were unanimously approved.

Query was made on the possibility of HWS holding its Annual Event in Quarter 4. It was explained that because of the importance of holding the Annual Event face to face, it was suggested that the next Annual Event would be a blended event (face to face and online). Therefore, it was proposed to hold the next HWS annual event in the new financial year. Benefits of doing it this way were outlined.

ACTION: ALW and Communication and Engagement Committee to receive the proposal for the annual event.

5. Finance

- a) Management accounts to end September 2021

TH reported that HWS was currently still in a favourable financial position. The surplus and reserve were reported on. The reasons behind the current financial situation were explained and potential investments outlined.

6. Governance

a) Risk management matrix

Nothing new was added. Minor changes previously added confirmed as adequate.

7. Reporting

a) Chair's report

HWS Chair reported on various meetings attended.

- Seminar organised by Healthwatch England: discussion on steps that HWE seems to take in parallel to Local Healthwatch Organisations and their reasons.
- Meetings involving regional Healthwatch were discussed, specifically regarding the topic of dentistry. HWS CO updated the Board on the work done on dentistry and what HWE was trying to achieve.
- Meeting with NHSE/I (SOAG) to look at the response of the Hospital Trust to the CQC reports. It was reported that the CQC was pleased with the significant improvements that were perceived through the different CQC visits.

No further questions were asked.

b) Chief Officer's report

Update was provided on current surveys and their promotion and on current pieces of work done by HWS as well as key projects. Update was also provided on the engagement platform pilot.

The partnership working and the ICS and the HWBB was explained.

The Board was updated on face-to-face engagement and the restart of Enter & view.

c) Committee report

Short reports were provided from the Communication and Engagement committee, Intelligence committee.

8. AOB if notified in advance

No other Business raised

9. Observations from the Public

Member of the Public present shared his impression from the meeting.

10. Resolution to manage confidential business in a closed meeting