

Minutes of Board meeting in public
20th June 2022

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Held via Microsoft Teams
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Present:	Vanessa Barrett	VB	Chair
	David Voysey	DV	
	Bob Welch	BW	
	Lynn Cawley	LC	
	Steve Price	SP	
	Anne Wignall	ALW	
	Mark Lacey	ML	
Apologies:	Dee Walker	DW	
	Terry Harte	TH	
Minutes:	Patricia MacInnes (Via recording)	PM	

1. Welcome, Introduction & apologies

VB welcomed people present

2. Declaration Of Interest

No declaration of interest. Declaration of interest policy to be approved at the next meeting.

3. Board Meeting held in Public 23rd March 2022

- **Approval of public minutes and Matters Arising not on the agenda**

Recognition expressed to DB to be transferred to the public set of minutes from the confidential ones.

ACTION: PM to proceed with the amendment

Update on actions provided.

ACTION: PM to organise meeting with DW, VB and LC

ACTION: PM/LC to amend dates on term of office document.

Minutes agreed as accurate

ACTION: PM to forward sets of minutes to VB to be signed

4. Finance

- **Management accounts to end March 2022**

The Board received an update on the Business committee meeting and what had been discussed and planned for the budget, including future expenses to be expected and HR issues that would be discussed in the confidential part of the meeting.

Marked increase in activity and engagement was noted.

Progress on policy reviews reported. More policies to be updated.

Question was asked as to whether Shropshire Council would inform HWS on potential funding from April 2023. No answer could be given to that question.

5. Governance

- **HWS Forward Plan 2022-23**

HWS CO went through the Forward Plan with the Board, priorities and how they were decided. The Board was also informed of the meetings attended by HWS and ICS to share joint priorities.

Explanation was given on the various partnership boards and new structures within the system.

The Board was informed of the plan to have volunteers attend some meetings to represent HWS.

No further questions were asked on the Forward plan and HWS was commended for it.

The Forward plan was unanimously approved by the Board.

- **Risk Management (ongoing agenda item)**

No change since the review in November 2021.

It was suggested to add Economic crisis to the risk management but agreed to discuss the topic in the confidential section of the meeting.

6. Reporting

- a) **Chair's report**

HWS Board Chair expressed appreciation to the whole team for the success of the annual event. It was reported that HWS intelligence officer was putting together a feedback report and that a video was being prepared about the event.

- b) **Chief Officer's report**

HWS CO went through the report, updating the Board on current projects being worked on and who was leading on them. Published reports were also highlighted, and the pharmacy project, which HWS is not working on, discussed. Explanation of Enter & View visits "light touch" was also given.

- c) **Committee reports**

Update was provided on the Marketing and Engagement Committee meeting.

Update was provided on the Intelligence Committee meeting.

Updates were provided on the Ockenden final report, the issues surrounding phlebotomy services, Ward 22 and Ward 28 and Shifnal Medical Practice.

7. AOB if notified in advance

No other Business raised

8. Questions from the public

No questions asked

9. Resolution to manage confidential business in a closed meeting