

Healthwatch Shropshire Board Meeting in Public
At 2.00 pm, Wednesday 1st December 2021
MS Teams (Due to the Covid-19 Pandemic)

AGENDA

Item No	Item	Lead	Purpose	Time	
	Board to join Teams meeting		To deal with technical issues	1.45	
1.	Welcome, introductions & apologies	Vanessa Barrett		2.00	
2.	Election of Trustees	Vanessa Barrett		2.05	
3.	Declarations of Interest	Vanessa Barrett		2.10	
4.	Meet the Team: <ul style="list-style-type: none"> Anne-Marie Fleming – Engagement Officer Kate Fejfer – Engagement Officer Liz Florendine – Communication and Involvement Officer 	Lynn Cawley	<ul style="list-style-type: none"> For information and discussion 	2.12	
5.	Board Meeting in Public held on 1 st December 2021 <ul style="list-style-type: none"> Approval of public minutes Matters Arising not on the agenda 	Vanessa Barrett	<ul style="list-style-type: none"> For approval Discussion 	2.25	Item 1
6.	Finance <ul style="list-style-type: none"> Management accounts to end January 2022 	Terry Harte/ Lynn Cawley	<ul style="list-style-type: none"> For approval 	2.35	Item 2
7.	Governance <ul style="list-style-type: none"> Risk Management (ongoing agenda item) 	Lynn Cawley	<ul style="list-style-type: none"> For discussion 	2.45	Item 3
8.	Reporting <ul style="list-style-type: none"> Chair's report Chief Officer's report Committee reports 	Vanessa Barrett Lynn Cawley Committee Chair	<ul style="list-style-type: none"> For information For information For information 	2.50	Verbal Item 4 Verbal

9.	AOB, if notified in advance	Vanessa Barrett		3.05	
10.	Questions from the public	Vanessa Barrett		3.10	
11.	Resolution to manage confidential business in a closed meeting		<ul style="list-style-type: none"> Decision 	3.15	