Healthwatch Shropshire Board Meeting in Public

At 2.00 pm, Wednesday 1st December 2021

MS Teams (Due to the Covid-19 Pandemic)

**AGENDA**

|  |  |  |  |  |  |
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| **Item No** | **Item** | **Lead** | **Purpose** | **Time** |  |
|  | **Board to join Teams meeting** |  | To deal with technical issues | **1.45** |  |
| 1. | Welcome, introductions & apologies | Vanessa Barrett |  | 2.00 |  |
| 2. | Declarations of Interest | Vanessa Barrett |  |  |  |
| 3. | **Healthwatch Shropshire AGM**   * Minutes of AGM 26/11/20 * Approval and signing of Annual Report for Charities Commission and Financial Accounts 2019-2020 * Appointment of Independent Examiner 2021-21 – (TCA) * Special Resolution | Vanessa Barrett | * For approval |  | Item 1  Item 2  Item 3 |
| 4. | Board Meeting in Public held on 1st September 2021   * Approval of public minutes * Matters Arising not on the agenda | Vanessa Barrett | * For approval * Discussion |  | Item 4 |
| 5. | Finance   * Management accounts to end September 2021 | Terry Harte/ Lynn Cawley | * For approval |  | Item 5 |
| 6. | Governance   * Risk Management (ongoing agenda item) | Lynn Cawley | * For discussion |  | Item 6 |
| 7. | Reporting   * Chairs report * Chief Officer’s report * Committee reports | Vanessa Barrett  Lynn Cawley  Committee Chair | * For information * For information * For information |  | Verbal  Item 7  Verbal |
| 8. | AOB, if notified in advance | Vanessa Barrett |  |  |  |
| 9. | Questions from the public | Vanessa Barrett |  |  |  |
| 10. | Resolution to manage confidential business in a closed meeting |  | * Decision |  |  |