Healthwatch Shropshire Board Meeting in Public

At 2.00 pm, Wednesday 1st December 2021

MS Teams (Due to the Covid-19 Pandemic)

**AGENDA**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No** | **Item** | **Lead** | **Purpose** | **Time** |  |
|  | **Board to join Teams meeting** |  | To deal with technical issues | **1.45** |  |
| 1. | Welcome, introductions & apologies | Vanessa Barrett |  | 2.00 |  |
| 2. | Declarations of Interest | Vanessa Barrett |  |  |  |
| 3. | **Healthwatch Shropshire AGM**  * Minutes of AGM 26/11/20
* Approval and signing of Annual Report for Charities Commission and Financial Accounts 2019-2020
* Appointment of Independent Examiner 2021-21 – (TCA)
* Special Resolution
 | Vanessa Barrett | * For approval
 |  | Item 1Item 2 Item 3 |
| 4. | Board Meeting in Public held on 1st September 2021* Approval of public minutes
* Matters Arising not on the agenda
 | Vanessa Barrett | * For approval
* Discussion
 |  | Item 4 |
| 5. | Finance * Management accounts to end September 2021
 | Terry Harte/ Lynn Cawley | * For approval
 |  | Item 5 |
| 6. | Governance * Risk Management (ongoing agenda item)
 | Lynn Cawley | * For discussion
 |  | Item 6 |
| 7.  | Reporting * Chairs report
* Chief Officer’s report
* Committee reports
 |  Vanessa BarrettLynn CawleyCommittee Chair | * For information
* For information
* For information
 |  | VerbalItem 7Verbal |
| 8.  | AOB, if notified in advance | Vanessa Barrett |  |  |  |
| 9. | Questions from the public  | Vanessa Barrett |  |  |  |
| 10. | Resolution to manage confidential business in a closed meeting  |  | * Decision
 |  |  |