

Minutes of HWS Board meeting in Public
Held at 2pm in Green Suite, Festival Drayton Centre
Monday 2nd September 2019

Present:	Vanessa Barrett	VB	Chair
	Anne Wignall	AW	
	Steve Price	SP	
	David Voysey	DV	
	Angie Saganowska	AS	
	David Beechey	DB	
	Bob Welch	BW	
	Dee Walker	DW	
	Lynn Cawley	LC	

In attendance: Steph Dunbar Minute Taker

1. Welcome, introductions and apologies

Apologies were received in advance from Terry Harte.

2. Declarations of Interest

AW declared her role as President of AgeUK Shropshire, Telford & Wrekin.

3. Board meeting in Public held on 30th May 2019

a) Approval of minutes

The minutes were agreed for accuracy and signed by the Chair.

b) Action plan

It was noted that colleagues from the Sustainability and Transformation Plan (STP) (9) were unavailable to present to the Board at this meeting; it was hoped that this could be rearranged for the November Board meeting.

It was agreed to arrange a presentation on Primary Care Networks (PCNs) at the February Board meeting.

Action: LC/SD to arrange speakers

c) Matters Arising not on the agenda

There were no matters arising.

4. Finance and H.R.

a) Management accounts to end June 2019

The accounts were discussed and accepted by the Board.

5. Governance

a) Risk Management

The matrix was accepted by the Board.

6. Reporting (April- June)

a) HWS STP & Long Term plan report

LC encouraged Board members to draw attention to the HWS STP report at external meetings they attend.

It was confirmed that HWS role within the STP is to ensure that the STP continue to demonstrate how they intend to engage with

members of the public throughout the planning and implementation of its work.

The Board reiterated their compliments to the HWS team for their STP report and the level of work achieved during the project.

b) Chairs report

A report was provided for information.

c) Board Members reports

A report was provided for information.

d) Chief Officers report

A report was provided for information.

7. A.O.B., if notified in advance

a) Marketing of HWS

LC and SD requested that further assistance from the Board in spreading awareness within their local areas of HWS, through leaflet handouts etc.

8. Questions from the public

There was no other business to discuss.

9. Dates of future Board meetings

28th November, 2pm, Shrewsbury (venue TBC)

Action: SD to arrange February Board meeting

10. Resolution to manage confidential business in a closed meeting