

Healthwatch Shropshire Board Meeting in Public  
At 2:00pm, Thursday 28<sup>th</sup> November 2019  
Training Room, Shropshire RCC, Shrewsbury

## AGENDA

Item No	Item	Lead	Purpose	Time
1.	Welcome, introductions & apologies	Vanessa Barrett		14:00
2.	Declarations of Interest	Vanessa Barrett		14:02
3.	Board Meeting in Public held on 2 <sup>nd</sup> September 2019 <ul style="list-style-type: none"> <li>• Approval of minutes</li> <li>• Action Plan</li> <li>• Matters Arising not on the agenda</li> </ul>	Vanessa Barrett	<ul style="list-style-type: none"> <li>• For approval</li> <li>• For decision</li> <li>• Discussion</li> </ul>	14:04
4.	Finance and HR <ul style="list-style-type: none"> <li>• Management accounts to end September 2019</li> </ul>	Lynn Cawley/ Terry Harte	<ul style="list-style-type: none"> <li>• For information</li> <li>• For approval</li> <li>• For approval</li> </ul>	14:15
5.	Governance <ul style="list-style-type: none"> <li>• Risk Management</li> </ul>	Lynn Cawley	<ul style="list-style-type: none"> <li>• For discussion and approval</li> </ul>	14:30
6.	Reporting (July-September) <ul style="list-style-type: none"> <li>• Chairs report</li> <li>• Board Member reports</li> <li>• Chief Officer's report</li> </ul>	Vanessa Barrett Board members Lynn Cawley	<ul style="list-style-type: none"> <li>• For information</li> <li>• Verbal</li> <li>• For information</li> </ul>	14:37
7.	AOB, if notified in advance	Vanessa Barrett		14:50
8.	Questions from the public	Vanessa Barrett		15:00
9.	Dates of future Board Meetings: <ul style="list-style-type: none"> <li>• 27<sup>th</sup> February 2020, 2pm, venue TBC</li> </ul>	Lynn Cawley	<ul style="list-style-type: none"> <li>• For information</li> </ul>	15:10
10.	Resolution to manage confidential business in a closed meeting		<ul style="list-style-type: none"> <li>• Decision</li> </ul>	15:12