

Healthwatch Volunteer Representative

Supported by: Volunteer Officer and Chief Officer

Purpose: To represent Healthwatch Shropshire and its views at a range of forums, groups and other meetings. To represent Healthwatch Shropshire and its views at public events.

Key Activities

- Representing Healthwatch Shropshire at meetings about health and social care in Shropshire, including forums and other organisations board meetings
- Prepare for meetings by reading minutes and supporting papers
- Present the views of Healthwatch Shropshire at meetings, with input from the staff team
- Attend consultation events on service changes to represent Healthwatch Shropshire
- Feedback from meetings to Healthwatch Shropshire with a written report
- Helping at Healthwatch Shropshire events
- Giving presentations about Healthwatch Shropshire (with appropriate support and training)
- Acting as an ambassador for Healthwatch Shropshire

Person Specification

- Listening and note taking skills
- Ability to act objectively
- Open Minded
- Reliable
- Tact and diplomacy
- A desire to help make positive change
- Good interpersonal skills
- Have access to a car

Time Commitment

Meetings occur with different frequencies and sometimes at short notice. You should be willing to travel to different parts of the county to attend meetings. You can do as much or as little as you like; the time commitment will vary depending on what opportunities you get involved in.

Training and Support

Volunteers receive an induction to the organisation and role. A full training package is provided to support the role.

On-going support is provided from relevant members of the staff and volunteer team through supervision sessions and quarterly volunteer meetings.

Benefits

All volunteers become members of Healthwatch Shropshire, enabling you to be kept up to date about our work, informed of the latest opportunities and to have your say in identifying priorities in health and social care in Shropshire.

Healthwatch Shropshire is committed to thanking its volunteers and organise a number of events during the year. Reasonable travel expenses are covered.

How to Apply

Please complete an application form and return by email to enquiries@healthwatchshropshire.co.uk or by post to the attention of the Volunteer Officer, 4 The Creative Quarter, Shrewsbury Business Park, Shrewsbury, Shropshire, SY2 6LG.

You can request an application form by phone, letter or email or you can download one from our website www.healthwatchshropshire.co.uk